

JOINT COMMISSION ON SHARED SERVICES INITIATIVES

MINUTES

June 23, 2015

The mission of the Joint Commission on Shared Services Initiatives is to provide visionary leadership in delivery of collaborative public services. We will accomplish this by identifying opportunities and challenges, engaging the multiple constituencies, and developing strategies to support collaboration in areas of common interest among the governmental bodies.

COMMITTEE: Joint Commission on Shared Services Initiatives

DATE: June 23, 2015

TIME: 7:30 a.m.

LOCATION: Room 2550, County Courthouse

COMMITTEE VICE CHAIR: Colleen Bates

RECORDER: Angie Harmon

Commission Members Present: City – Kerry Kincaid, Monica Lewis, Kathy Mitchell
County – Colleen Bates, Gregg Moore, Gerald Wilkie
School – Kathryn Duax, Chris Hambuch-Boyle, Rich Spindler
Staff: Russell Van Gompel, Keith Zehms, Mary Ann Hardebeck, and Angie Harmon

AGENDA ITEM #1: Call to Order.

Vice-Chair Bates called the meeting to order at 7:32 a.m.

AGENDA ITEM #2: Welcome new members:

City Council Member Monica Lewis
City Council Member Kathy Mitchell
School Board President Rich Spindler

The newly-appointed commission members were welcomed to the Joint Commission on Shared Services Initiatives.

AGENDA ITEM #3: Election of Officers: Chair Person; Vice Chair Person

ACTION: Kathryn Duax nominated Colleen Bates as Commission Chair. Seeing no further nominations, Jerry Wilkie moved to cast a unanimous ballot for Colleen Bates. The motion was seconded by Chris Hambuch-Boyle. The motion carried.

ACTION: Kathryn Duax nominated Rich Spindler as Commission Vice Chair. Rich mentioned a concern about being unable to attend the meetings if held on Tues/Thurs., commission will discuss future meeting dates. Seeing no further nominations, Gregg Moore moved to cast a unanimous ballot for Rich Spindler. The motion was seconded by Jerry Wilkie. The motion carried.

AGENDA ITEM #4: Approval of the minutes of the Joint Commission on Shared Services Initiatives meeting of March 26, 2015.

ACTION: Gregg Moore made a motion to approve the March 26, 2015 minutes as drafted. The motion was seconded by Jerry Wilkie. Motion carried.

AGENDA ITEM #5: Discussion of the Joint Commission on Shared Services Initiatives 2015 Annual Report.

The 2015 Annual Report has not been completed. When the new county administrator starts, the three administrators were asked to meet and develop a brief status update that can be added to the 2015 annual report. The update will be provided at the next meeting. A full annual report will be written in 2016.

<p>AGENDA ITEM #6: Discussion of the potential for a shared function and/or space with regard to City and County Housing Authorities.</p> <p>Keith and Russ updated the commission on recent meetings to discuss the shared function and/or space of the City and County Housing Authorities. The administrators continue to gather more program information from the Housing Authority directors. They decided to have a goal to provide a report detailing the comparisons, advantages/disadvantages of co-locating the city and county Housing Authorities. The members found that it is also essential to include the school district to help address the housing and homeless concerns with families in the district.</p>		
<p>AGENDA ITEM #7: Discussion of the updated Joint Commission on Shared Services Dashboard for current projects.</p> <p>The dashboard that was provided was last updated in January; Russ provided an update from each initiative to the commission.</p>		
<p>AGENDA ITEM #8: Discussion and report from the three administrators on various needs.</p> <p>Russ requested the members to be mindful of staff time, funding, and to continue with the communication. MaryAnn informed that the school district will be holding a strategic plan forum; she invited commission members to attend on July 27th.</p> <p>Keith is impressed with the accomplishments of initiatives that have already been implemented so far, and encouraged the commission to keep moving forward with the initiatives.</p>		
<p>AGENDA ITEM #9: Discussion of future agenda items and future meeting dates and times.</p> <p>The commission decided to hold quarterly meetings on the 1st Wednesday of the month beginning at 7:30 a.m. in September, December, March, June, etc.</p>		
<p>AGENDA ITEM #10: Adjournment.</p> <p>ACTION: Jerry Wilkie made a motion to adjourn the meeting at 8:39 a.m. The motion passed by unanimous consent.</p>		
FUTURE MEETING DATES:	TIME:	LOCATION:
Wednesday, September 2 nd	7:30 a.m.	Room 137, School Administration Building
Wednesday, December 2 nd	7:30 a.m.	TBD
Wednesday, March 2 nd (2016)	7:30 a.m.	TBD
Wednesday, June 1 st	7:30 a.m.	TBD